

Wiggin Memorial Library - Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday, November 9, 2010 -- Draft

A regularly scheduled meeting of the Board of Trustees took place Tuesday, November 9, 2010 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 7:03 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter; Secretary and Trustee Eileen Bischoff; Trustee Dree Sherry; Alternate Trustees Lee Beauregard and Julie DeFelice; Trustee Emeritus Craig Wark; Friends of the Library President Richard McCallum; and Library Director Lesley Kimball. Not present were Treasurer and Trustee Vic Colinino; Fundraising Chairperson and Trustee Murray Segal; and Alternate Trustee Vicki Marbacher. Alternate Trustees Lee Beauregard and Julie DeFelice are serving as Trustees in lieu of Vic Colinino and Murray Segal at this meeting.

I. Guests and Welcomes

No guests were present.

II. Action Items

Minutes: The minutes of the October 2010 meeting were reviewed. Eileen Bischoff motioned to accept the minutes. Motion was seconded by Dree Sherry. All members were in favor and the October 2010 minutes were approved.

III. New Business

Director's Evaluation: The Trustees' evaluation of Director Lesley Kimball was reviewed and discussed. All members were in agreement and the evaluation was signed. Lesley briefly discussed some of her objectives for the coming year.

IV. Old Business

Dickens A Christmas Carol Reading: Bruce Cotter presented an update on this program. Ticket sales have started. Lee Beauregard volunteered to handle ticket sales and collection on the night of the program. Dree Sherry volunteered to be in charge of the food at the event. Bruce will further organize the Trustee roles and responsibilities for the event.

Personnel Policy Review: The rough draft of the revised policy was reviewed and discussed. Bruce Cotter will incorporate a few changes/corrections and a finalized copy should be ready for the December 2010 meeting.

Budget: The updated 2011 Budget Request was reviewed and discussed. A change from the request presented to the board in October is the addition of a new custodial services proposal. Salary comparisons between Stratham and other towns were also discussed.

V. Reports and FYIs

No Treasurer's Report was available for review.
The Director's Report was reviewed and discussed.
No Fundraising Report was available for review.

VI. Executive Session

There was no Executive Session.

VII. Book Sharing

No books were brought in for sharing.

VIII. Next Meeting

The next meeting of the Wiggin Memorial Library Board of Trustees will be Tuesday, December 14, 2010 at 7:00 p.m. The November meeting adjourned at 8:11 p.m.

Respectfully submitted,

Eileen Bischoff
Secretary and Trustee.